PO Number: P0003582
Issue Date: 09/16/09
Page No: 1
Delivery Date: 

Please supply the following items or services in accordance with terms of your quotation, to TENNESSEE TECHNOLOGICAL UNIVERSITY Cookeville, Tennessee. ALL DELIVERY CHARGES ARE TO BE PREPAID AND INCLUDED IN THE PRICES SHOWN UNLESS OTHERWISE INDICATED BELOW. Cash discounts, when authorized, will be computed from the date of delivery or from the date correct invoice is received, whichever is later.

SHIP TO: 

1 William L Jones Dr
Derryberry Hall
Cookeville TN 38505

SEND INVOICE IN DUPLICATE TO: 

Tennessee Technological University
Business Office, Box 5037
Cookeville, Tennessee 38505-0001

TENNESSEE TECHNOLOGICAL UNIVERSITY IS AN EQUAL OPPORTUNITY, NON-RACIALLY IDENTIFIABLE, EDUCATIONAL INSTITUTION THAT DOES NOT DISCRIMINATE AGAINST INDIVIDUALS WITH DISABILITIES.

<table>
<thead>
<tr>
<th>ITEM</th>
<th>QUANTITY</th>
<th>UNIT</th>
<th>DESCRIPTION</th>
<th>UNIT PRICE</th>
<th>EXTENSION</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td>CONTRACT - To provide the following to Tennessee Technological University from December 1, 2009, through November 30, 2010, with the option to renew for up to three (3) years with mutual consent of the University and the Contractor. Terms and conditions shall be as those of TTU Purchase Order P0002463. This Purchase Order shall replace Purchase Order P0002463. For information contact: Beth Rogers / Records &amp; Registration (931) 372-3307 Attn Accounts Payable: This is a renewal.</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

The terms and conditions printed on the reverse side of this purchase order and any duly authorized change orders shall be the sole terms and conditions that apply to this purchase and shall prevail over any subsequent terms and conditions set forth by the Vendor on invoices or in any other manner, unless otherwise expressly agreed to in writing by the University.

AUTHORIZED SIGNATURE: 
FOR TENNESSEE TECHNOLOGICAL UNIVERSITY
# Purchase Order

**TENNESSEE TECHNOLOGICAL UNIVERSITY**  
OFFICE OF BUSINESS SERVICES  
FACILITIES AND BUSINESS SERVICES BUILDING  
P.O. Box 5041, 220 W. 10th St.  
Cookeville, TN 38505-0001  
Phone (931) 372-3491  Fax (931) 372-3727  
www.tntech.edu/purchasing

**Purchased By:**  
Herff Jones Inc  
PO Box 099292  
2502 N State  
Iola KS 66749

**PO Number:** P0003582  
**Issue Date:** 09/16/09  
**Page No:** 2  
**Delivery Date:**

Please supply the following items or services in accordance with terms of your quotation, to TENNESSEE TECHNOLOGICAL UNIVERSITY, Cookeville, Tennessee. All delivery charges are to be prepaid and included in the prices shown unless otherwise indicated below. Cash discounts, when authorized, will be computed from the date of delivery or from the date correct invoice is received, whichever is later.

**SHIP TO:**  
1 William L Jones Dr  
Derryberry Hall  
Cookeville TN 38505

**SEND INVOICE IN DUPLICATE TO:**  
Tennessee Technological University  
Business Office, Box 5037  
Cookeville, Tennessee 38505-0001

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| 1    | 2,500.00 | EA   | THIS IS NOT AN ORDER! Orders will be placed as needed by University personnel. Diploma Covers  
- Morocco leatherette in purple with celluloid diploma protector included  
- Name of University to be stamped in genuine gold leaf on the cover  
- Seal of the University to be embossed in genuine gold leaf above the name of the University  
- Lining to be moire' white taffeta with |
|      |          |      |             | 3.2400     | 8,100.00  |

**TOTAL:**

CONTINUED

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**ACCOUNTING INFORMATION:**

**AUTHORIZED SIGNATURE:**

FOR TENNESSEE TECHNOLOGICAL UNIVERSITY
Purchasing Order

PO Number: P0003582

Issue Date: 09/16/09

Page No: 3

Delivery Date:

Please supply the following items or services in accordance with terms of your quotation, to TENNESSEE TECHNOLOGICAL UNIVERSITY Cookeville, Tennessee. ALL DELIVERY CHARGES ARE TO BE PREPAID AND INCLUDED IN THE PRICES SHOWN UNLESS OTHERWISE INDICATED BELOW. Cash discounts, when authorized, will be computed from the date of delivery or from the date correct invoice is received, whichever is later.

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<tr>
<td>Cookeville TN 38505</td>
</tr>
</tbody>
</table>

**BILLING**

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<td></td>
<td></td>
<td></td>
<td>reproduction of Derryberry Hall</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>- Covers are to hold the 8-1/2&quot; x 11&quot; diploma</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>- insert in place and have a gold satin ribbon</td>
</tr>
</tbody>
</table>

**DISCOUNT:**

| .00 |

**TOTAL:**

| 8,100.00 |

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**AUTHORIZED SIGNATURE:**

FOR TENNESSEE TECHNOLOGICAL UNIVERSITY