Introduction to Dreamweaver

1. Welcome to Dreamweaver

2. The toolbars and the Common tab

http://www.tntech.edu/institute
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3. The Layout tab

4. The Text tab

5. Properties Panel

6. The Assets Panel
Getting Started: Defining the Site

1. Choose SITE from the menu

2. Choose New Site…

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3. The New Site Window will come up:

<table>
<thead>
<tr>
<th>Site</th>
<th>Window</th>
<th>Help</th>
</tr>
</thead>
<tbody>
<tr>
<td>Site Files</td>
<td>F8</td>
<td></td>
</tr>
<tr>
<td>Site Map</td>
<td>Alt+F8</td>
<td></td>
</tr>
</tbody>
</table>

**Next Site...**
- Get: Ctrl+Shift+D
- Check Out: Ctrl+Alt+Shift+D
- Put: Ctrl+Shift+U
- Check In: Ctrl+Alt+Shift+U
- Undo Check Out
- Locate in Site

**Edit Sites...**

**Reports...**
- Deploy Supporting Files...
4. Give the site a name

5. Choose a local root folder

6. Choose a default images folder

7. Enter the http address to enable the Link checker

8. The final result should appear as follows:

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9. Hit **OK**

Creating your first page

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1. Enter a name for the page

2. Choose File, Save As, and save the page as “index”

3. Note that “index” now appears within the Site Panel

4. Choose Modify; then Page Properties;

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5. You will see the following window:
6. Choose the background images and colors that you prefer, and set the appropriate margins.

7. Please use appropriate design principles
   
   a. In the event that you’re not good at choosing color schemes, Dreamweaver has a feature to help you.

   b. Choose Commands; Set Color Scheme

   ![Set Color Scheme Image]

   c. Choose through the range of matched colors.

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Working with Text

1. Begin by entering text into the WYSIWYG Panel

2. Change the color of the text by selecting the text and changing it in the Properties Panel

3. Set font size in the Properties Panel

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4. Choose the Font Family in the Properties Panel

5. Use the Properties Panel for Bold and Underline

6. Use the Properties Panel to Align Text

7. To check spelling, choose Text, then Check Spelling

8. The Spell Check Window will appear
9. To Find and Replace text, choose **Edit**, then **Find and Replace**

<table>
<thead>
<tr>
<th>Menu Item</th>
<th>Keyboard Shortcut</th>
</tr>
</thead>
<tbody>
<tr>
<td>Undo Text Alignment</td>
<td>Ctrl+Z</td>
</tr>
<tr>
<td>Redo Text Alignment</td>
<td>Ctrl+Y</td>
</tr>
<tr>
<td>Cut</td>
<td>Ctrl+X</td>
</tr>
<tr>
<td>Copy</td>
<td>Ctrl+C</td>
</tr>
<tr>
<td>Paste</td>
<td>Ctrl+V</td>
</tr>
<tr>
<td>Clear</td>
<td></td>
</tr>
<tr>
<td>Copy HTML</td>
<td>Ctrl+Shift+C</td>
</tr>
<tr>
<td>Paste HTML</td>
<td>Ctrl+Shift+V</td>
</tr>
<tr>
<td>Select All</td>
<td>Ctrl+A</td>
</tr>
<tr>
<td>Select Parent Tag</td>
<td>Ctrl+[</td>
</tr>
<tr>
<td>Select Child</td>
<td>Ctrl+]</td>
</tr>
<tr>
<td>Find and Replace</td>
<td>Ctrl+F</td>
</tr>
<tr>
<td>Find Next</td>
<td>F3</td>
</tr>
<tr>
<td>Go to Line</td>
<td>Ctrl+G</td>
</tr>
<tr>
<td>Show Code Hints</td>
<td>Ctrl+Space</td>
</tr>
<tr>
<td>Indent Code</td>
<td>Ctrl+Shift+&gt;&gt;</td>
</tr>
<tr>
<td>Outdent Code</td>
<td>Ctrl+Shift+&lt;</td>
</tr>
<tr>
<td>Balance Braces</td>
<td>Ctrl+'</td>
</tr>
<tr>
<td>Set Breakpoint</td>
<td>Ctrl+Alt+B</td>
</tr>
<tr>
<td>Remove All Breakpoints</td>
<td></td>
</tr>
<tr>
<td>Repeating Entries</td>
<td></td>
</tr>
<tr>
<td>Edit with External Editor</td>
<td></td>
</tr>
<tr>
<td>Tag Libraries</td>
<td></td>
</tr>
<tr>
<td>Keyboard Shortcuts</td>
<td></td>
</tr>
<tr>
<td>Preferences</td>
<td>Ctrl+U</td>
</tr>
</tbody>
</table>

10. The Find and Replace Window will appear:

![Find and Replace Window](http://www.tntech.edu/institute)

http://www.tntech.edu/institute

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11. Note that you can perform this task on the Entire Site

Working with Links

1. Choose and select the text which you want to stand as the link

2. If it is a link within the site, click on the folder in the Properties Panel

3. Choose the file which you wish to link to in the select window

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4. If the Link is external, simply type it into the Properties Panel

5. To create a link before you put in text, you can use the link button on the Common Tab.

6. The Link window will then open
Images

1. To add an image, click on the image button on the Common Tab

2. Note—if you do not have the image, but want to put in a place holder, there is also a button for that on the Common Tab

3. Once you click to add the image, Dreamweaver will create a selection window so you can navigate to it on your hard drive.

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4. Once the image is added, note that it is highlighted and the properties panel now provides you with options and settings regarding the image.

![Image Properties Panel](image.png)

5. Note that the image has been added to your image folder:

![Image Folder](image.png)

6. If you want to link to another file type (other than html), such as a .txt file, begin by right clicking on the image, and choosing **Make Link**.

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7. That will open the selection box where you can navigate to the file you want.

Previewing Your Page

1. Make sure that you save your page.

2. Choose **File; Preview in Browser; iexplorer**

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3. The Page appears as it will in Internet Explorer

Welcome to the Home Page of

R. J. Clougherty, Jr., PhD

Director of

The Institute for Technological Scholarship

For Further Assistance:

http://www.tntech.edu/institute

institute@tntech.edu

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