



NOTICE TO THOSE ADVERTISING POSITION VACANCIES

Below is contact information for classified advertising departments for the most commonly used newspapers. This list is provided as a courtesy and to remind departments to always specify billing information (department name and index number to be charged, and billing address) and request a tear sheet for every ad placed to avoid billing problems in the Accounts Payable office. If updated information is acquired when placing ads, please notify the Human Resources Office.

<i>NEWSPAPER</i>	<i>CONTACT</i>	<i>TELEPHONE</i>	<i>FAX NUMBER</i>	<i>SUNDAY DEADLINE</i>
Herald-Citizen	Adrianna Swallows adrianna.swallows@herald-citizen.com	526-9715	526-1209 (fax)	Display: Thur. 12 noon Regular: Fri. 12 noon
Chattanooga Times and Free Press	Tressa Wauford rep20@timesfreepress.com	423-757-6683	423-668-5020 (individual fax) 423-757-6861 (main fax)	Friday 5:30 pm
Tennessean	Sondra Simmons SSimmons1@tennessean.com	615-726-8910 or 615-242-7253-ext 4408	615-726-8906 (fax)	Thursday 5:00 pm
Knoxville News-Sentinel	Kelly Townsend Townsendk@knews.com	865-342-6569	865-673-3479 (fax)	Thurs 4:00 pm (2-column) Fri 3:00 pm (1-column)
Murfreesboro Daily News Journal	Amy Perry aperry@dnj.com Submit ads on-line at: http://dnj.midsouthnews.com	615-893-5860, ext 146	615-896-8702 (fax)	Friday 12 noon (line ad) Thurs 12 noon (display ad)

HR - updated 5/13/09