



APPLICATION FOR MILITARY SERVICE RETIREMENT CREDIT

If you have served in the Armed forces of the United States please complete this application and we will determine your eligibility for retirement credit. If your military service interrupted your employment with the state or with a participating political subdivision, please have your employer(s) complete Part II of this form.

PART I

I, the undersigned, hereby claim retirement credit for military duty in the armed forces of the United States under the provisions of Tennessee Code Annotated 8-34-605 beginning _____ and

ending _____. I FURTHER CERTIFY THAT I AM RECEIVING NO CREDIT IN ANY OTHER RETIREMENT SYSTEM INCLUDING, BUT NOT LIMITED TO THE UNITED STATES MILITARY RETIREMENT SYSTEM, FEDERAL CIVIL SERVICE SYSTEMS, OR ANY OTHER RETIREMENT SYSTEM FOR THIS MILITARY SERVICE. A copy of my military record is enclosed showing the date of entry to and release from active duty.

NAME _____ SOCIAL SECURITY NUMBER _____

ADDRESS _____ DATE OF BIRTH _____
(Street)

(City) (State) (Zip) PHONE NO. _____

SIGNATURE OF MEMBER _____

State of Tennessee, County of _____

Personally appeared before me the above named _____, who makes oath that he (or she) executed the foregoing instrument.

This _____ day of _____, 19_____.

(SEAL) NOTARY PUBLIC _____
My Commission Expires _____

PART II

This section is to be completed only by those employees whose military service interrupted their employment for the State of Tennessee or a political subdivision of the State participating in the TCRS.

EMPLOYMENT PRIOR TO MILITARY SERVICE

Name of Agency or Department FROM _____ TO _____
Date of Employment

I certify that the above mentioned employee completed any required probationary period and that \$ _____ per month was the member's last salary prior to his entering military service.

SIGNATURE OF EMPLOYER _____ TITLE _____

EMPLOYMENT FOLLOWING MILITARY SERVICE

Name of Agency or Department FROM _____ TO _____
Dates of Employment

I certify that the above dates of employment are accurate.

SIGNATURE OF EMPLOYER _____ TITLE _____

CREDIT FOR MILITARY SERVICE IN THE TCRS

You may claim retirement credit for active duty military service by completing the attached form and returning it to this office along with a copy of your DD214 form or other official documents certifying your date of entry and date of release from active duty.

A member may establish up to four years retirement credit by meeting certain terms and conditions for military service. Retirement credit will be granted as long as the military service is not creditable in any other retirement system (including the Military Retirement System), and the member received a discharge other than dishonorable. Military service credit may not be used in determining any rights in the Tennessee Consolidated Retirement System prior to a member becoming vested.

The following periods of armed conflict service may be established, without cost, by the member:

World War I : 04/07/17 to 11/11/18
World War II: 12/07/41 to 12/31/46

Korean Conflict: 06/27/50 to 01/31/55
Vietnam Era : 08/05/64 to 05/07/75

Any other creditable period must be purchased by the member:

Current law (as of 7/1/87) allows establishment of retirement credit for military service under any of the following conditions:

1. Military Service by any Member—Any member whose military service interrupted state employment, teaching service or employment with a political subdivision may establish retirement credit for service in the Armed Forces of the United States if he returned to such employment within 6 months after discharge. If the service was performed during a period of armed conflict, credit may be established free of charge. If the service was not performed during a period of armed conflict, the member must make the appropriate retirement contributions in order to establish the credit.
2. Armed Conflict Service—
 - A. State employees, teachers, and higher education employees may establish credit for military service rendered during a period of armed conflict.
 - B. Employees of a participating local government may establish credit for military service rendered during a period of armed conflict if the local government has passed a resolution authorizing such service.
3. Peacetime Military Service between October 15, 1940 and May 7, 1975 may be established at one-half credit—
 - A. State employees, teachers, and higher education employees may establish credit for one-half of military service rendered between October 15, 1940 and May 7, 1975 by making a lump sum payment. The lump sum payment is calculated as follows: (current monthly salary x 9% x months of service credit being established).
 - B. Employees of a participating local government may establish credit if the local government has passed a resolution authorizing such service credit.

When we receive the completed form and necessary documents, we will review the information and notify you of the creditability of your service and any cost involved.